LIBRARY COMMITTEE

26 November 2014   1400 Seminar Room 2, The University Library

MINUTES

Members present

Ms R Gwyer (Chair)

Dr J Crellin	Prof T Dean
Mr K Dick	Ms G Friggens
Dr D Loydell	Mr M Pearce
Mr M Oliveros	Mr A Simpson
Mr D Starkey	Dr J Thomas
Ms E Törn	

Mrs S Kennedy (Secretariat)

1   WELCOME

    1.1   The Chair welcomed Prof Tara Dean, Dean of Research as representative of the University Research Degrees Committee

    1.2   The Chair welcomed Mr Mario Oliveros as representative of University of Portsmouth Students' Union Sabbatical Officers.

    1.3   The Chair welcomed Ms Ellen Törn as representative of University of Portsmouth Students' Union Student Officers.

    1.4   The Chair welcomed Mrs Helen Thompson-Whiteside as representative for Portsmouth Business School in her absence.

    1.5   The Chair welcomed Dr Jenny Walden in her role as Chair of the Faculty of Technology Library and IS Sub-Committee in her absence.

    1.6   The Chair welcomed Dr Carolyne Jacobs in her role as Acting Director of DCQE in her absence.

2   APOLOGIES

Apologies were received from Dr C Jacobs, Dr J Mills, Mr A Minter, Mrs H Thompson-Whiteside, Dr P Starie, Dr J Walden and Mr C Watts.

3   MINUTES

The Minutes of the meeting held on 11 June (Annex A) were confirmed as a correct record.

4   MATTERS ARISING

4.1 Research Funding (Min 5.5) (Annex B)

The Chair presented a paper which set out the background to this issue. Library Committee on 11 June requested that a model for a research driver be investigated. The Chair has taken advice from the Director of Finance who recommended that, in the light of changes to the QR funding model, any investigation of a future model should be postponed. Prof Dean reported that the Pro Vice-Chancellor (Research and Innovation) has created a working group to look at how QR Funding is utilised in the future, and, as a member of the group, she will ensure that the question of a Library driver is included in the discussion. The Chair also reported that she will put in a bid for additional funding for research in the next funding round.

4.2 Student Engagement (Min 7.2) (Annex C)

As agreed at the last meeting, the Chair had taken the Committee's concerns regarding the provision of information on a student's use of the Library back to Academic Registry where discussions had taken place with a member of the Ethics Committee. This had produced an agreement that in order for such information to be supplied, a student would be required to give consent. Members continued to express concern over the need for this measure, and the value of any information provided. The Chair therefore agreed to take the Committee's continued concerns back to Academic Registry. **Action Chair**

5   CHAIR'S COMMUNICATIONS

5.1 NSS Update

The Chair reported that the Library had achieved an 89% satisfaction rate on the specific Library question on the National Student Survey. This was an increase from 88% in the previous year, and set against a sector average of 86%.

6   INFORMATION PROVISION BUDGET

6.1   Mr Simpson presented a paper on Library renewals (Annex D). This listed top-sliced resource packages which are due for renewal, and asked the Committee for decisions on the renewal of these.

6.2   The Committee approved the renewal of the Cambridge University Press package.

6.3   The Oxford University Press deal offered two options – one for current titles, and one for an increased list for a slight increase in cost. The Committee agreed the second option.

6.4   As the deal for Sage publications has not yet been published, the Committee agreed to renew providing the increase in cost was within anticipated limits.

6.5   The Committee agreed the new 3 year Wiley deal, which included 90 new titles.

6.6   The Committee agreed the Taylor and Francis deal.

All – Action Mr A Simpson

6.7   Mr Pearce commented that it would be sensible to promote the fact that the Library provides a huge amount of information to users by subscribing to these deals. It was agreed that the Chair will provide a short article for the next Research and Innovation Newsletter.   **Action Chair**

6.8   Mr Dick gave a verbal update on the distribution of the additional funding received following the Library's investment proposal. He reported that the electronic resources purchased were all now coming on stream, and the resources were now being ordered for the Science and Humanities and Social Sciences faculties. Mr Dick recommended that members ask their Faculty Library Committees to look at potential additional resources, and submit information to him on these by the New Year, as they will provide material for an investment proposal

7   SERVICE DEVELOPMENT UPDATE

7.1   Mr Simpson reported on recent service developments (Annex E) .
Inter-Library Loan Changes
The new inter-library loan service went live on 1 September. This will be reviewed in December to assess the impact of the changes. Dr Lloydell noted that the increased use of the ILL budget would ultimately have an impact on the Faculty book budget. Mr Simpson said that this element would be considered in the impact monitoring review.
Open Athens
This is an alternative system provider for the authentication of electronic resources. The new system will go live on 5 January. Mr Simpson noted that the new system will allow more granular control over access to resources and provide more detailed statistics on usage.
Research Data Management
The University requires a research data repository for research data to meet the needs of funders, publishers and in future potentially the REF. A project board has been set up, chaired by the Pro Vice-Chancellor (Research and Innovation), and is currently working on an analysis of what we require from the system, and the practicalities of achieving this.
Library Management System Review
There has not been a review of this system for some considerable time, and as our current system will be undergoing major changes it was considered timely to undertake this exercise now. We are currently gathering information to establish requirements, and will bring these findings together in January to consider our future direction.

7.2   Discovery Service (Annex F)

Mr Simpson provided statistics on use of the Discovery service in its first year of implementation. He noted that e-journal usage had increased significantly over the period. There seemed less effect on ebook usage, but lack of standardisation makes this difficult to measure. The outcome for databases was mixed, but downloads from Parade had increased. Dr Lloydell expressed concern that searches did not necessarily provide the most appropriate material for students. It was agreed that there was a trade-off between ease of use and best results and that timely information literacy education would improve this. Mr Pearce suggested that feedback from students would be useful, and Mr Simpson will investigate this.

7.3 Space

Mr Dick reported on the ground floor refurbishment, which had been completed on time. He noted that the use of the space by students provided proof of their approval. The Students' Union are currently carrying out a survey of students to obtain their views, and he will receive the data when this is completed. There was an opportunity to tour the new facilities at the end of the meeting.

8 SERVICE PLANNING

8.1 The Chair said that we are looking at our next service plan in the light of the new Mission, Vision and Way we Work statements, which arose from the Shaping our Future initiative. She invited the Committee to inform this process by contributing to a brief discussion of Library strengths, weaknesses, opportunities and challenges for the next few years. She noted that areas to think about in particular could include:
- Research support and funding
- Space development
- Student hub model (one stop shop for student support)
- Support for part-time, PG, CPD type activity

8.2 It was agreed that the development of the Post-Graduate Suite would feed into the support for research, and the Chair noted that we are looking closely at this area.

8.3 Mr Starkey noted that the provision of tablet devices can prove useful for students who need to dictate their notes.

8.4 Mr Starkey asked whether the Student Hub model would provide a Counsellor in the Library. The Chair said that the student hub was a new project, coming out of the Shaping our Future initiative, and what this would cover had not yet been determined, but this would be considered in the consultation.

8.5 Mr Pearce felt that digital literacy was becoming vital to enable students to navigate the digital world. It was agreed that this would feed into the development of information literacy generally.

8.6 Space development is vital now that students require much more space for social learning and collaborative working. The Chair reported that the issue of social learning spaces will be considered in the Estates masterplan.

9 THE STUDENT EXPERIENCE

9.1 Mr Oliveros reported that students were very happy with the ground floor refurbishment. Ms Törn noted that post-graduate students had several issues with the Post-Graduate Suite. The Chair said that the Suite had been created quickly, with no funding, to fulfil an acknowledged need. The plan had always been to develop this further, and funds for upgrading this area would be part of the Library's next investment proposal. Mr Dick also noted that Faculty Librarians have been asked to obtain details of post-graduate work areas in their faculties, so that we can provide a list of these for post-graduate students.

9.2 Mr Oliveros reported that students find it difficult in that there are no hot drinks available after the Library café closes at eight. Mr Dick said that a hot drinks machine will be installed before the start of 24/7 opening on 12 January.

9.3 Students are finding that the group working areas and booths in the Library are frequently being utilised by only one person, and Mr Oliveros asked whether a booking system could be implemented. Mr Dick said that this would not be practicable, as the Library booking system depends on card access and there is no way of applying that to these areas.

9.4 Now that the Library has no rear entrance, the cycle racks at the rear are not utilised, and there is a requirement for more at the front entrance. The Chair noted that a group are currently looking at developing the outside spaces around the Library, and this issue will feed into that discussion.

10   APPRECIATION

10.1 The Chair thanked Dr V Bunker, Director, Department of Curriculum and Quality for her contribution to the work of the Committee.

10.2 The Chair thanked Dr T Fitch, the previous Chair of the Technology Faculty Library and IS Sub-Committee for her contribution.

10.3 The Chair thanked Dr K Peggs who had represented the Research Community on the Committee.

10.4 The Chair thanked Miss S Spear who has resigned from her role as representative for the Business School.

10.5 The Chair thanked Dr P Starie, previous Chair of the Faculty of Humanities and Social Sciences' Faculty Library Committee, for his substantial contribution to the Committee over the years.

10.6 The Chair thanked Mr Charlie Watts, who has resigned from his role as representative for the Faculty for the Creative and Cultural Industries.

10   DATE OF NEXT MEETING

The next meeting will be held on 4 March 2015.