

## **LIBRARY COMMITTEE**

**30 November 2011 1400 Seminar Room 2, The University Library**

### **MINUTES**

Members present

Ms R Gwyer (Chair)

Prof D Ait-Boudaoud

Mr A Barrow

Mr G Atuahene Jnr

Mr K Dick

Mr M Pearce

Dr D Loydell

Mr A Minter

Dr P Starie

Dr J Thomas

Ms E Wildgoose

Ms A Worden

In attendance Dr L Bartle

#### **1. WELCOME**

- 1.1. The Chair welcomed Ms A Baker and Mr G Atuahene as the new Student Union members of the Committee
- 1.2. The Chair welcomed Mr A Barrow who is the new Chair of Science Faculty Library Committee replacing Dr F Myers
- 1.3. The Chair welcomed Dr L Bartle as an observer. Ms Bartle had been invited at the request of the Committee to observe decision-making processes relating to major journal deal renewals
- 1.4. The Chair welcomed Mr K Dick, Associate University Librarian, attending instead of Ms A Hindson

#### **2. APOLOGIES**

- 2.1. Apologies were received from Dr S Claridge, Dr J Crellin, Dr P Scott, Dr K Peggs and Dr T Sinha
- 2.2. Ms A Baker was not present

### 3. MINUTES

- 3.1. The Minutes of the meeting held on 8 June 2011 were confirmed as a correct record once 'trail' (Item 4.3) was replaced with 'trial'

### 4. MATTERS ARISING

- 4.1. Strategic buying workshop (Min 4.2) – a workshop was held on 5<sup>th</sup> July which successfully started a dialogue about how we spend our Library budgets (mainly our book budgets). The event included a presentation about the Reading List project and there was discussion about how we take this forward to establish good practice and ensure budgets are well spent. Members were asked to encourage colleagues to attend Library workshops on this topic or the presentation at University Learning and Teaching Conference in December. It was also recommended that Faculty Learning and Teaching Committees discuss the points raised in the "Talking to students about reading" document, particularly the issue of signposting and giving advice within a reading list and whether it is an unrealistic expectation that up-to-date reading lists are available electronically for every course at the start of each semester. It was recognised that reading lists are included in the unit handbooks which will be stored on the University EDM system and that an investigation should take place regarding the possibility of developing an automated way of inputting these into the reading list system.

### 5. CHAIR'S COMMUNICATIONS

- 5.1. To note that presentations followed by interviews are to be held on 5<sup>th</sup> January 2012 for the post of Associate University Librarian (Procurement & Metadata and Systems). Members will receive an invitation to attend presentations in due course.
- 5.2. To note that there is a project being led by Dr D Arrell, Pro-Vice Chancellor looking at possible refurbishment of the ground floor of the present Library building seeking to increase learning spaces. In the interim smaller scale changes are being made to the building by Library and Information Services which should add 70 PCs plus 40 self-service netbook computers for student use.

### 6. BUDGET

- 6.1. The Chair reported on the outcome of the negotiations between JISC Collections and the major publishers which have resulted in more realistic increases and the opportunity to pay in Sterling. Pressure was exerted also by RLUK (Research Libraries UK). Although some demands were not met, such as perpetual access to journal files once a subscription is cancelled, Dr Bartle was of the opinion that major publishers were being more realistic in the current economic climate.
- 6.2. The first quarterly inflation figures are not yet available but will be sent to members once they are ready. **Action KD**
- 6.3. To consider renewals to Elsevier Science Direct, Wiley-Blackwell, Taylor and Francis and Sage publications (Annexe A).
- 6.4. Mr Dick presented the outline deals and benchmarking data for these products.

6.5. It was agreed to renew Elsevier Science Direct, Freedom Collection, Option 1 for five years. This is heavily used, has a price increase of between 1-4% per year and a cost per use in 2011 so far of 73p.

**Action KD**

6.6. It was agreed to renew Wiley-Blackwell, Full Collection for three years. This is well used, has a price increase of 2.5% per year and a cost per use in 2011 so far of £2.29.

**Action KD**

6.7. It was agreed to renew Taylor and Francis SSH Collection for three years. This is well used, has a price increase of 3.75% per year and a cost per use in 2011 so far of £2.24.

**Action KD**

6.8. It was agreed to renew Sage Publications for one year. This is well used, has a price increase of around 2% and a cost per use in 2011 so far of 99p.

**Action KD**

7. Mr Dick gave a verbal update on renewals to Oxford University Press and Cambridge University Press. Deals have not yet been made public for these publishers. Once details have been released and analysed Committee members would be circulated with an outline for decision.
8. The Chair reported that the Library Data Manager was starting to look at usage of journals bought outside of the big deals. A pilot project is taking place in Science Faculty and will be reported in due course. She also drew Members' attention to JUSP (Journals Usage Statistics Portal) which will collect usage data nationally (<http://jusp.mimas.ac.uk/>).

## 9. REVISED OPENING HOURS

9.1. The Chair presented the revised opening hours for the Library (including Open Access) from January 2012 (Annexe B). The opening hours have been extended across the year and funding has been agreed centrally. This makes our opening hours the longest of the local universities and we are the only one to have 24/7 opening – it was agreed that this fact needed promoting more to UoP students. Library staff are currently working on publicity for the revised hours. The Chair also drew attention to the “No card, no entry” policy which would operate during the 24/7 opening in 2012.

## 10. THE STUDENT EXPERIENCE

10.1. To receive a report from Mr Atuahene who had consulted course Representatives. The main issues arising were to do with use of the space and opening hours. The Chair hoped that the message about the generous opening hours would be taken back to students. Space issues will all be considered within the proposed refurbishment project. Mr Pearce asked about usage of 3<sup>rd</sup> space which was intended as a more social learning space with catering facilities. Mr Pearce was informed that 3<sup>rd</sup> Space is currently heavily used and there is also a project to refurbish elements of the Student Centre including 3<sup>rd</sup> Space.

## 11. DATE OF NEXT MEETING

11.1. The next meeting will be held on 7 March 2012, when members will consider the renewal of Credo 500.

11.2. Meetings until the end of session

13 June 2012