

## INFORMATION SKILLS

University Library

# Searching CareKnowledge

CareKnowledge keeps you up to date with social care information that covers all relevant policy, research and practice materials published in the UK. It provides access to an extensive archive of research documents, policy papers, practice guidelines, journals and up-to-date editor's briefings and special reports.

### Starting off

1. Go to the University Library website <https://library.port.ac.uk>
2. Click on **Resources** and then click on **Databases** in the drop down menu.
3. Search for **CareKnowledge** and select this title on the results page. Alternatively you can search for it using the Discovery or Catalogue search or link to it through your [subject page](#).

The home page for this resource is shown below.

The screenshot shows the CareKnowledge website interface. At the top, there is a search bar and social media links. The navigation menu includes 'Adults', 'Children', 'Practice', 'Management', and 'Resources'. The main content area features a large banner for 'Home Visiting: Providing Family Support in The Family Home'. Below this are two featured articles: 'Home Visiting: Practice Essentials' and 'Safeguarding Adults Reviews - CK Editor's Briefing'. On the right, there is a quote box titled 'What you say' with a testimonial from a Senior Practitioner in Social Work.

### Searching

The simple search box at the top of the home screen allows you to search the whole site using keywords. You can search by topic or use the name of a specific document. As you begin to type suggestions will be made to help you choose appropriate topics. Once you have entered a search term you will be taken to the results screen where it is possible to filter your results using filters such as date, document type, client group or topic.

When you click into a result you will be presented with more information about the document and the colour coded icon will tell you which of the resource categories it falls into (see below). Results may be in the form of a PDF that can be opened immediately or may be links to other websites.

## Search hints and tips

In addition to searching the whole site it is possible to either navigate the site by resource category or by client group. To navigate by resource type either select the Resources option on the blue menu bar to drill down to a list of documents in each category or click on one of the resource buttons on the right of the home screen to enter a results page. This latter option will allow you to then filter the results as described above.

Resources are split into 7 categories that are colour coded for ease of use.

 Research	Research – Articles from academic journals plus research reports from specialist agencies and research summaries from the National Elf Service
 Practice	Practice – Links to reports, advice and guidance from organisations and government agencies
 Legal	Legal – Legal commentary and case law
 Reports	Reports – Links to reports published by a wide range of UK organisations plus central and local government
 Journals	Journals – Full text articles from 4 journals: Journal of Adult Protection; Journal of Childrens Services; Working with Older People and Journal of Integrated Care plus other open access material
 Opinion	Opinion – Links to blogs, articles and commentary by experts in the field on specific topics
 Analysis	Analysis – Briefings provide summaries and analysis of new publications. Special Reports provide more detailed analysis of important topics.

In amongst these defined categories you will find articles, case studies, information on case reviews and best practice guidance on a range of key issues.

Clicking on the various options on the blue menu bar e.g. Adults will take you to a topic page. You can drill further down using the second layer of blue menu bar options or you can enter a search term into the search box on each topic page to search for information within that section.

Adults   Children   Practice   Management   Resources