

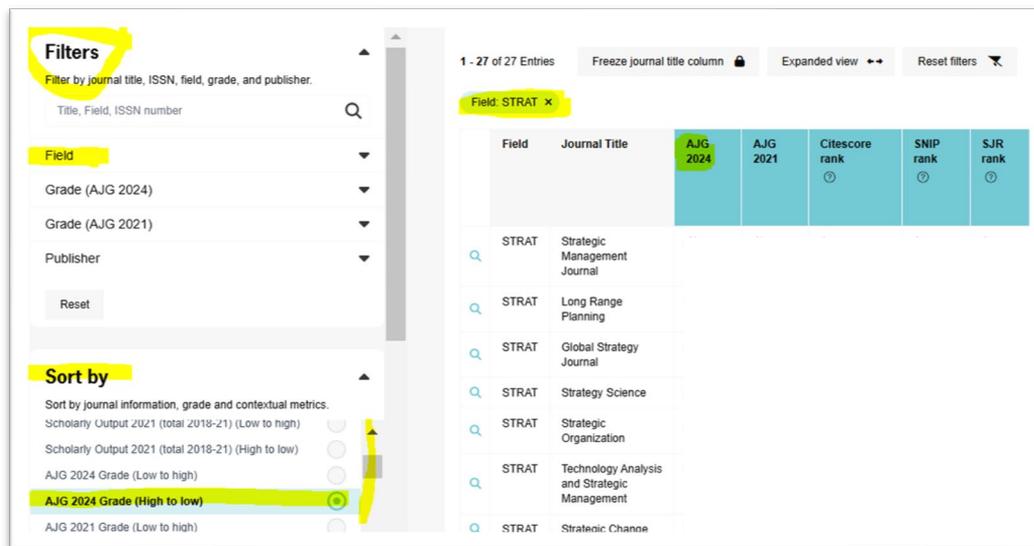
Searching specific cABS journals – 3, 4 and 4* titles

Sometimes your lecturers will ask you to find and use articles from specific journals which are highly ranked. The preferred method of ranking in the Business Faculty is the **Chartered Association of Business Schools Academic Journal Guide (AJG)**. You must **register** on the [CABS website](#) to view the guide.

Once you have accessed the guide, look at the options on the left-hand side:

- Under **Filters**, click on **Field** and select your subject area (e.g. Strategy)
- Use **Sort by** to change the table to **AJG 2024 Grade (High to Low)**
- You can also use **Columns** to add or remove information from the table.

Once you have the table as you wish, note which journals are in which category, 1, 2, 3, 4 or 4* (4* journals are the highest ranked and are considered to be journals of distinction).



The screenshot shows the CABS Academic Journal Guide interface. On the left, there are 'Filters' and 'Sort by' sections. The 'Filters' section includes a search bar for 'Title, Field, ISSN number' and a 'Field' dropdown menu. The 'Sort by' section includes radio buttons for 'Scholarly Output 2021 (total 2018-21) (Low to high)', 'Scholarly Output 2021 (total 2018-21) (High to low)', 'AJG 2024 Grade (Low to high)', and 'AJG 2024 Grade (High to low)'. The 'AJG 2024 Grade (High to low)' option is selected. The main table displays a list of journals with columns for 'Field', 'Journal Title', 'AJG 2024', 'AJG 2021', 'Citescore rank', 'SNIP rank', and 'SJR rank'. The 'Field' column is set to 'STRAT'. The table lists several journals, including 'Strategic Management Journal', 'Long Range Planning', 'Global Strategy Journal', 'Strategy Science', 'Strategic Organization', 'Technology Analysis and Strategic Management', and 'Strategic Change'.

Click on the name of each journal you wish to search and copy/paste the title and ISSNs into a Word/text or Excel document and save this file!



The screenshot shows the journal information page for 'Strategic Management Journal'. The page includes the following information:

Journal information	
Journal Title	Strategic Management Journal
Field	STRAT
Print ISSN	0143-2095
E-ISSN	1097-0266
Publisher	Wiley-Blackwell
Scopus profile link	Scopus
Web of Science profile link	Web of Science

There is no quick and easy way to search within multiple CABS ranked journals. The following three options are recommended: **1) Business Source Complete**, **2) Web of Science** or **3) Discovery**.

If you can't find a particular title in Business Source Complete or Web of Science, use our [journals search](#) on the Library search page to check we have a subscription and where it is from, and then search and/or access these titles independently.

OPTION 1) Do a publication search in Business Source Complete (or use [EconLit](#) for economics)

- a. Choose the **Publications** option in [Business Source Complete](#) (under the search). Most cABS journals will be available from this screen, although many will only have bibliographic details rather

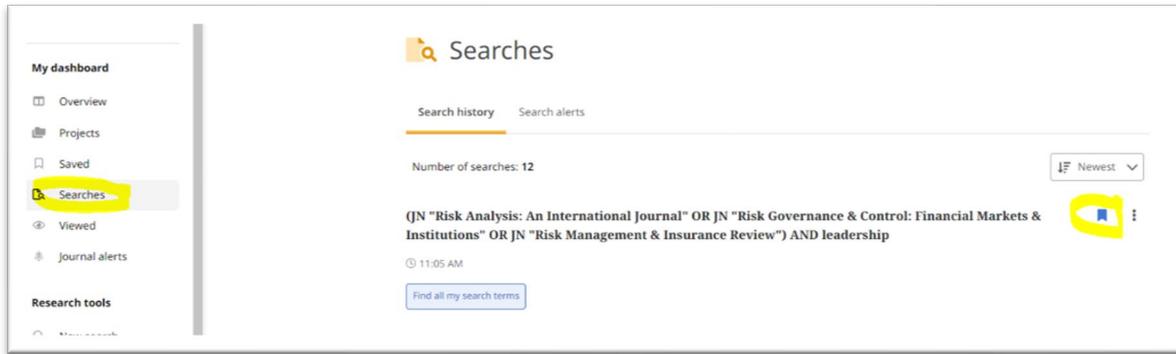
than the full text of the article. The full text, if we have it, may be available in another database, and there will be a link to the article on the list of results.

The screenshot shows a search interface titled "Search articles, books, journals & more". It indicates the search is performed on "Business Source Complete". There are three search input fields, each with a dropdown menu set to "All fields". The first field is empty, the second has "AND" selected, and the third also has "AND" selected. Below these fields is a "+ Add fields" button. To the right, there is a "Basic search" label and a "Search" button. At the bottom, there are radio buttons for "Alphabetical" (selected), "Match any words", and "Subject and description". A filter bar at the bottom shows "Filters", "Publications" (highlighted in yellow), and "Subjects". Below the filter bar is a search box containing the text "Search for publications in Business Source Complete -- Publications" and a magnifying glass icon.

- b. Search for each journal title you want in the *Search for publications* box. Tick the required journal(s) and then click **Add to Search**. The journal title(s) will be added to the search box at the top of the screen. *You can search and add as many journal titles as you wish in one go.*
- c. Use the additional search boxes to add your keywords or topic area, and click **Search**.

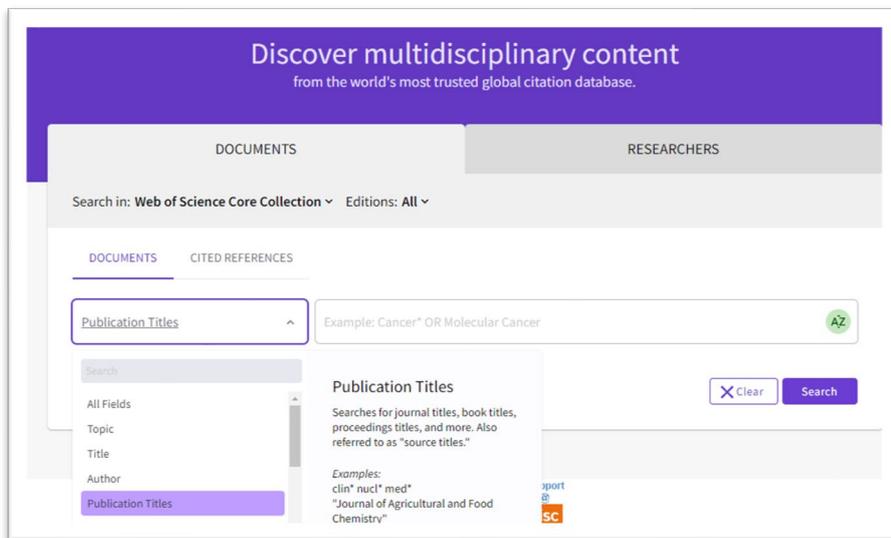
The screenshot shows the same search interface as above. The first search field now contains the query "JN 'Risk Analysis: An International Journal' OR JN 'Risk Governance & Control: Financial Marke" with a clear icon. The second field has "AND" selected and "leadership styles" entered. The third field is empty. The "Search" button is now highlighted in yellow.

- d. Now save **your search so you can try out different keywords within the same journals:**
 - i. In **My dashboard**, click on *Searches* and save your search using the *bookmark icon* (screenshot on the next page).
 - ii. It will then appear under the *Saved* section (in a *Searches* tab) for you. Click on the search to re-run it, and then click on *Advanced Search* to easily change your search terms.

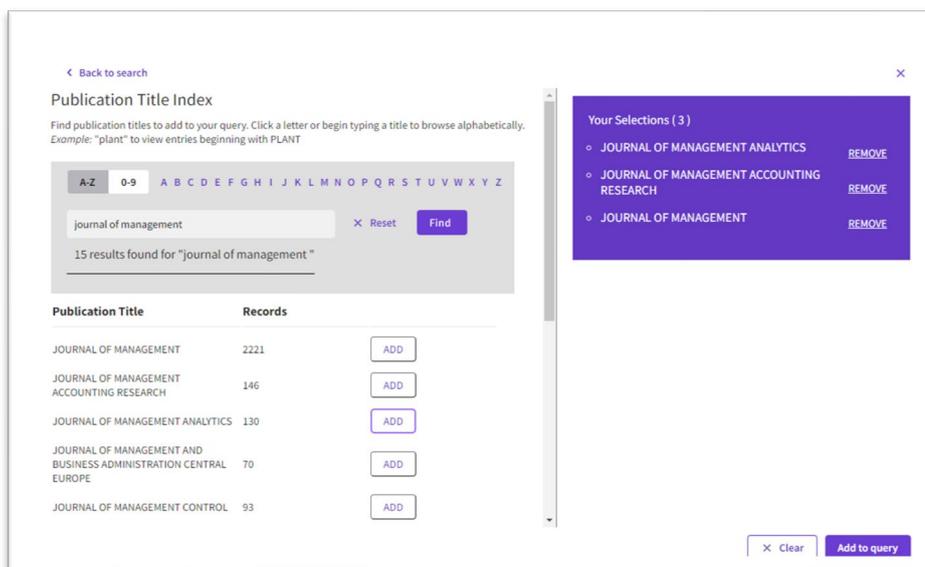


OPTION 2) Do a publication title lookup in Web of Science

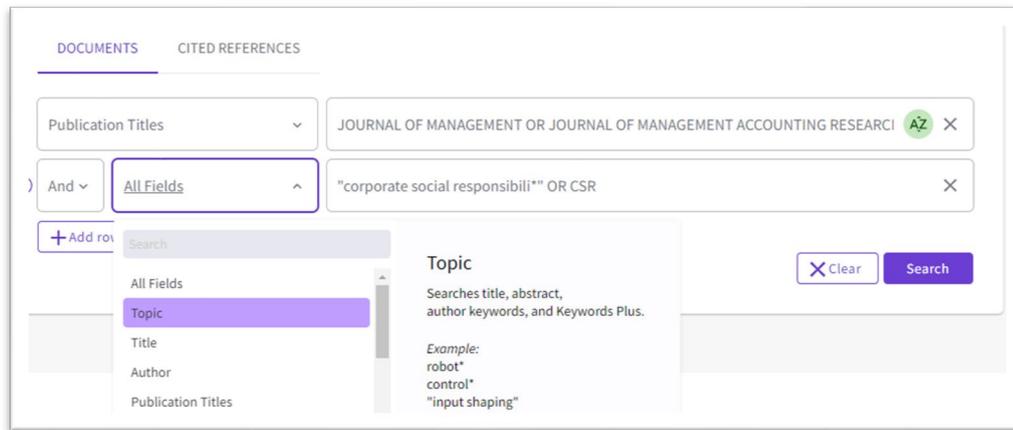
- a. [Web of Science](#) has the ability to find publications by title and search within them. Choose the drop-down **All Fields** menu and pick **Publications Titles**. Then click on the green A-Z icon.



- b. From the A-Z index, search for the titles using the **Find** box and **ADD** these to your selections on the right. Then *Add to query* at the bottom to search within your selected titles.



- c. Once back on the search page, use **Add row** to add an **All Fields** search box so you can look within your selected journals for specific terms. You can change the All Fields to **Title** or **Topic** as required.

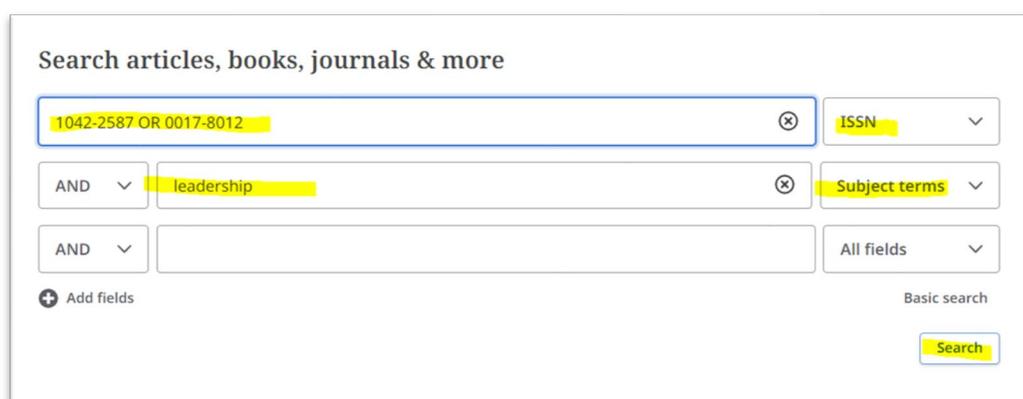


- d. Click **Search** to view your results and then use the *Locate Full Text* button to see if the Library has a copy of any articles you want to read.
- e. Make sure you keep a record of your search query and/or results: either use the *Copy query link* under the search box, or register and create a **personal profile** (this then allows you set an alert and therefore save and re-run searches).

OPTION 3) Do an ISSN search in Discovery

You can also do this in Business Source Complete or EconLit but it is generally easier to use their publication indexes. Discovery does not have an overall publication index, so ISSN is easiest here.

- a. The [Library Discovery service](#) searches the widest range of publications. Choose the *Advanced Search* option and select the **ISSN** field from the drop down **All fields** menu.
- b. Enter the ISSN of the journal you want to search **with the hyphen**. Type **OR** and then enter the next ISSN number. Continue this with as many ISSNs as you want to search.
- c. Enter your **search terms** in the boxes underneath and choose if you want them in *All fields* or *Title/Subject/Abstract* using the drop-down menu. All your results will be from the journals with the ISSNs you have specified.



- d. Now save **your search so you can try out different keywords within the same journals**:
 - i. In **My dashboard**, click on *Searches* and save your search using the *bookmark icon*.
 - ii. It will then appear under the *Saved* section (in a *Searches* tab) for you. Click on the search to re-run it and then click on *Advanced Search* to easily change your search terms.